



Local Land Services



Landcare
New South Wales

Position Description

NSW Local Landcare Coordinators Initiative

Position title:	Local Landcare Coordinators
Employer:	LachLandcare Incorporated, Murrumbidgee Landcare Incorporated
Location:	There are a number of positions available Murrumbidgee Landcare Inc. Mid- Murrumbidgee North (covering Junee, Cootamundra and Harden) Mid Murrumbidgee South (covering Tarcutta, Kyeamba, Wagga and Lockhart) LachLandcare Inc. Temora-Bland (covering Temora and West Wyalong)
Classification / Tenure:	Temporary part-time positions up to 30th June 2019, depending on satisfactory performance and on-going funding.
Remuneration:	\$30-35/hr (plus superannuation) depending on experience. The Murrumbidgee Landcare positions will be 37.5 hours per fortnight (0.5FTE), the Lachlandcare position is 42 hours per fortnight (0.6 FTE) until March 2018 and then 35 hours per fortnight.
Organisation profile:	Murrumbidgee Landcare Inc. (MLI) is a grass roots, umbrella organisation representing Landcare in the Murrumbidgee catchment. MLI was formed in 1996 to provide a voice for community Landcare and is dedicated to promoting and building community involvement in sustainable agriculture and natural resource management education, on-ground works and practice. LachLandcare Inc. (LLI) operates a Board of community Landcare delegates that provides governance, training and support for district Landcare networks. The LLI mission is to build collaborative partnerships, and optimise resource investments to help communities and landholders to restore the health of communities and landscapes.
Position/role objectives:	Local Landcare Coordinators work with their communities and host organisation to increase Landcare capacity by: <ul style="list-style-type: none"> • supporting and increasing community engagement in Landcare • providing support to landcare groups, networks and landholders • undertaking planning, developing local partnerships and securing resourcing through project grants and other sources

	<ul style="list-style-type: none"> • monitoring, evaluating and reporting on their projects and activities • facilitating and participating in natural resource management activities that address critical agricultural sustainability and environmental issues • link to programs of Local Land Services and other Government agencies and organisations to develop on-ground natural resource management projects, in line with regional and state strategies. <p>Local Landcare Coordinators also participate in and contribute to a regional and state Landcare Community of Practice.</p>
Reporting/supervision arrangements:	<p>MLI: On a day-to-day basis, the positions report to the MLI Executive Officer.</p> <p>LLI: On a day-to-day basis, the position reports to the LachLandcare General Manager and the Temora-Bland Steering Committee.</p>
Links to existing programs:	<p>The Local Landcare Coordinator Initiative meshes with existing team members and the support arrangements currently in place through the Regional Landcare Facilitator Network. Regional Landcare Facilitators play an important role in facilitating a community of practice and in assisting with the collection and aggregation of data from each region.</p> <p>The Landcare Support Program Manager and the State Landcare Coordinator work with each Local Land Services region and the Landcare community in the region to identify current programs and existing support roles and to ensure linkages occur.</p>
Competencies:	<ul style="list-style-type: none"> • is proactive with a community-minded attitude • has excellent networking and people skills • has good communication, coordination, administration and computing skills • has a strong interest in and commitment to local environmental and agricultural land management issues • can manage their workload effectively • is flexible about their working hours over the period of employment • has a current drivers licence.
Selection criteria:	<p>Please address each of the following criteria as a short separate paragraph:</p> <ol style="list-style-type: none"> 1. Sound understanding of natural resource management issues in the region and understanding of the local community. 2. Demonstrated well-developed written and oral communication skills, including competence in the use of Word, Excel, email and the Internet. 3. Demonstrated ability to work with and develop community groups, including group facilitation, action planning and mediation skills. 4. Proven expertise in project planning, management, record keeping and report writing.

	<ol style="list-style-type: none"> 5. Demonstrated ability to work with minimum supervision, use initiative and work as part of a team or network. 6. Proven ability to build partnerships with government agencies, non-government agencies, community groups and landholders, including schools and indigenous groups. 7. Experience in Natural Resource Management, Environmental Science, Sustainable Agriculture or similar. 8. Ability and willingness to work outside office hours to contact landholders and attend community group meetings. 9. Current drivers licence.
Additional Information:	<p>Murrumbidgee Landcare Inc. and LachLandcare Inc. are equal opportunity employers, with employment under standard employment agreements or as negotiated.</p> <p>Attendance at meetings outside of normal work hours may be required. Travel around the region and infrequent travel and overnight stays intra state will be required.</p> <p>You may be required to use your own vehicle for work purposes, and provide us with copies of comprehensive insurance for your vehicle. Vehicle use will be reimbursed on a per kilometre basis.</p> <p>For further information about the position, please contact Murrumbidgee Landcare on 0481 345 166 or LachLandcare Inc. on 0421 674 840.</p>
Applying for the position:	<p>To apply, please provide the following:</p> <ol style="list-style-type: none"> 1. Brief covering letter, outlining why you seek this position (1 page) 2. Your current CV/resume (4 pages maximum). 3. Your claims against each of the selection criteria (4 pages maximum) 4. Contact details for two referees. 5. Applications to be emailed to: <p>Murrumbidgee Landcare Inc.: office@mli.org.au LachLandcare Inc.: admin@lachlandcare.org.au</p>
Closing date:	Applications must be received by 5pm Monday, 11 th December 2017.

The Local Landcare Coordinator Initiative is funded by the NSW Government, and is supported through the partnership of Local Land Services and Landcare NSW.